

Late Talkers Class Enrolment Form

Please complete this form in block letters and return to Bebegarten Education Centre by post.
Please fill in one Enrolment Form per person.

Student Information	
Family name	Given name
Gender <input type="checkbox"/> Female <input type="checkbox"/> Male	
Date of birth (dd/mm/yyyy)	Age
Nationality	HKID Card / Passport no.
First language	Other language
Current school	

Parent / Guardian / Registrant Information	
Family name	Given name
HKID Card / Passport no.	
Relationship to child	
Mobile telephone no.	
Email address	
Home address	

Child Medical / Emergency Information	
Emergency contact name	Telephone no.
Family doctor's name Clinic address	Telephone no.
Family hospital name Hospital address	Telephone no.
Family dentist name Dentist address	Telephone no.
<p>Does your child have any allergies, medical conditions, dietary requirements, physical restrictions or individual needs? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If "Yes", please give full details.</p> <p>Allergies</p> <p>Medical conditions</p> <p>Dietary requirement</p> <p>Physical restriction</p> <p>Individual needs</p>	

In the event of any emergency or condition requiring medical assistance, your child will be taken to the nearest Government hospital unless other specific instructions are given to Bebegarten Education Centre.

About the Child

Please list out your child's

Strengths	Challenges

Authorisation for Caregiver and other designated person(s) other than Parents or Guardians to collect your child

Authorisation 1

Family name	Given name
HKID Card / Passport no.	
Relationship to child	
Telephone no.	Mobile telephone no.

Authorisation 2

Family name	Given name
HKID Card / Passport no.	
Relationship to child	
Telephone no.	Mobile telephone no.

Payment Method

Successful registration is on a first come first served basis, with payment settled by cash / cheque / bank transfer.

How did you hear / find out about Bebegarten Education Centre?

- Magazine (please name _____)
- Newspaper (please name _____)
- Online (please name _____)
- Email / eDM (please name _____)
- Facebook
- Mini-bus
- Family / friends

* * * * *

- I certify that the information provided above is true and correct.
- I understand, accept and will be bound by the terms and conditions detailed.
- I would like to receive news and promotional materials from Bebegarten Education Centre.

Signature _____

Date _____

For Office Use Only

Submission date	
Programme fee amount	Fee payment by: <input type="checkbox"/> Cash <input type="checkbox"/> Cheque (cheque no. _____) <input type="checkbox"/> Bank transfer
Handled by	Date

Bebegarten Education Centre

School Registration Number 591840

Registered Address Shops 301-305, 3/F, One Island South, 2 Heung Yip Road, Wong Chuk Hang, Hong Kong

Telephone Number (852) 3487 2255

Terms & Conditions

Late Talkers Class

Payment of Late Talkers Class Fee(s)

1. Successful enrolment into Late Talkers Class are on a first come first served basis with full payment. Payment can be settled by cash/cheque/bank transfer.

Payment Methods

1. By cash
 - 1.1 Please pay in cash at Bebegarten Education Centre reception. Please do not send cash by mail. Bebegarten Education Centre will not be responsible for loss of cash payment sent by mail.
2. By cheque
 - 2.1 Please make crossed cheques payable to "Bebegarten Education Centre Limited". Post-dated cheques will not be accepted.
3. By Bank Transfer
 - 3.1 Please deposit to Bebegarten Education Centre Limited at HSBC account no. **848-344073-292** with reference made with enrolled student and parents' full names. Bank-in slip must be emailed to info@bebegarten.com or sent by post to Bebegarten Education Centre, Shops 301-305, 3/F, One Island South, 2 Heung Yip Road, Wong Chuk Hang, Hong Kong.

Refunding the Late Talkers Class Fee(s)*

1. Closure

In case of centre closure prior to the commencement of a course, Bebegarten Education Centre will refund in full the course fee collected to students immediately.
2. Disagree on Revised Arrangements

If a course cannot be operated according to the arrangements specified in the fee receipts or in the course leaflet and students decline the revised arrangements offered by Bebegarten Education Centre. Bebegarten Education Centre will refund in full or on a pro-rata basis the course fee collected from the student as soon as the student has requested for the refund.
3. Course Cessation

In the case of cessation of a course after its commencement, Bebegarten Education Centre will refund to students the course fee collected on a pro-rata basis as soon as possible and in any event not later than one month after the cessation of the course.
4. Refund Policy and Procedures

No refunds are available for Late Talkers Class in exception to the above notices.

** Remarks on Refunds: Refunds are not available for periods of absence, such as for holiday(s), travel or legislated enforced closures by the Government of HKSAR.*

Legislated Enforced Closures*

1. Refers to the cancellation of classes subject to weather conditions:
 - 1.1 Typhoons

Class will be cancelled at the hoisting of a Typhoon Signal Number 3 or higher. Information will be posted on the company website.
 - 1.2 Thunderstorms and Rainstorms
 - Classes will be cancelled at the announcement of a Red thunderstorm/rainstorm warnings or higher before 08:00 am for morning and between 10:30 am to 1:00 pm for the afternoon session.
 - Classes will run as normal for the Amber thunderstorm warnings unless the Government announces class closures.
 - 1.3 Government Closures

When the Government announces class closures based on medical and health reasons, e.g. H1N1, H5N1, etc.

**Remarks: Please note that our classes follow the school's academic calendar. There is no refund or credit for any classes missed resulting from a legislated and/or government enforced school closures.*

Photography, audio and video capture

1. Bebegarten Education Centre reserves the right to use photos, videos, and/or sound recordings of children and parents/guardians participating in programme activities, for teacher training, curriculum and/or promotional purposes.

Change of Information

1. Please inform Bebegarten Education Centre on any changes of personal information.
2. Bebegarten Education Centre reserves the right to change the above terms & conditions without prior notice.

All classes run weeks beginning August 21st – September 30th unless otherwise stated.
Any enrolments mid-term will see remaining classes charged on a pro-rata basis.

Bebepus Programme Schedules & Fees (August - September 2017)				
Monday	Tuesday	Wednesday	Thursday	Friday
		<input type="checkbox"/> 11:00 - 12:00 Late Talkers HK\$2,400 (HK\$400 per session, 6 weeks) Ages 2 - 3 (Accompanied)		
<input type="checkbox"/> 13:00 - 14:30 Social Plus HK\$3,900 (HK\$650 per session, 6 weeks) Ages 3 - 5		<input type="checkbox"/> 13:00 - 14:30 Speech Plus HK\$3,900 (HK\$650 per session, 6 weeks) Ages 3 - 5		
<input type="checkbox"/> 15:00 - 16:30 Social Plus HK\$3,900 (HK\$650 per session, 6 weeks) Ages 3 - 5		<input type="checkbox"/> 15:00 - 16:30 Speech Plus HK\$3,900 (HK\$650 per session, 6 weeks) Ages 3 - 5		